

# *TOOLE COUNTY SHERIFF'S OFFICE*

*SHERIFF- TYLER PADILLA | UNDERSHERIFF- TYLER FOSS  
ADMIN ASSISTANT- CHRISTIE RHODEN*

*235 Deer Lodge Ave/ P.O. Box 550  
Shelby, Montana 59474*

*Phone (406) 434-5585  
Fax: (406) 434-7265*



## **Concealed Weapons:**

To obtain a Montana concealed weapons permit, a person must:

- have been a Montana resident for at least six months
- be a U.S. citizen
- be at least 18 years of age
- have a Montana DL or picture ID issued by the state

Instructions for new applicants and renewals of concealed weapons:

- Complete the enclosed concealed weapon permit application.
- Return the completed application to the civil office.
- If you are a new applicant with Toole County as a condition to issuance of the permit (MCA 45-8-321), be required by the sheriff to demonstrate familiarity with a firearm by:
  - (3)(a) Completion of a hunter education or safety course approved or conducted by the department of fish, wildlife, and parks or a similar agency of another state;
  - (b) completion of a firearms safety or training course approved or conducted by the department of fish, wildlife, and parks, a similar agency of another state, a national firearms association, a law enforcement agency, an institution of higher education, or an organization that uses instructors certified by a national firearms association;
  - (c) completion of a law enforcement firearms safety or training course offered to or required of public or private law enforcement personnel and conducted or approved by a law enforcement agency;

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- (d) possession of a license from another state to carry a firearm, concealed or otherwise, that is granted by that state upon completion of a course described in subsections (3)(a) through (3)(c); or
  - (e) Evidence that the applicant, during military service, was found to be qualified to operate firearms, including handguns.
  - (4) A photocopy of a certificate of completion of a course described in subsection (3), an affidavit from the entity or instructor that conducted the course attesting to completion of the course, or a copy of any other document that attests to completion of the course and can be verified through contact with the entity or instructor that conducted the course creates a presumption that the applicant has completed a course described in subsection (3).
  - (5) If the sheriff and applicant agree, the requirement in subsection (3) of demonstrating familiarity with a firearm may be satisfied by the applicant's passing, to the satisfaction of the sheriff or of any person or entity to which the sheriff delegates authority to give the test, a physical test in which the applicant demonstrates the applicant's familiarity with a firearm.
  - (6) A person, except a person referred to in subsection (1)(c)(ii), who has been convicted of a felony and whose rights have been restored pursuant to Article II, section 28, of the Montana constitution is entitled to issuance of a concealed weapons permit if otherwise eligible.
- Please note on the last page of the application, the applicant must be signed in the presence of the Sheriff Office designee.
  - The application will then be processed and a background check will be performed.
  - After the background check has been processed, the sheriff will then review the application.

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- If the sheriff approves the application, the applicant may come to the Toole County Sheriff's Clerk office which is located in the 235 Deer Lodge Ave, Shelby, MT 59474

Applicants may want to call the Sheriff's Office prior to making a trip to the county building to make sure their application has been processed and approved.

The phone number is 406-434-5585.

- Costs for Concealed Weapons are:

- New application - \$50.00
- Renewal application - \$25.00

Concealed weapon permits are valid for four years. The same application and process for a new applicant applies to renewals.

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